

PRIVATE SECONDARY EDUCATION AUTHORITY

MONITORING OF NORMS AND STANDARDS

Survey & Inspection of the Physical Infrastructure of Schools

PART E : SANITARY FACILITIES

(A separate form to be used for each department)

Name of School: _____

Department: _____

Student population in the Dept.: Boys: _____ Girls: _____

Staff Population in the Dept.: Male: _____ Female: _____

Date of Verification: _____

S. N	REQUIREMENT	Availability/ General observation	Specific Problem/s Identified and location	Recommended Remedial Action	MARKS	SCORE
1.	Health Clearance Certificate from the Ministry of Health and Wellness.	Date issued:			30	
2.	Water supply and storage: <ul style="list-style-type: none"> • Availability of drinking water: Water storage tank/s (1 gallon per day per student) • Water tanks in good condition and regularly cleaned. • Water test certificate from Min. of Health and Quality of Life • Water purifier-UV or other reliable system 	Date Issued:			30 30 20 20	
3.	Toilets for <u>teaching and non-teaching staff:</u> <ul style="list-style-type: none"> • Individual water closets with flushing systems in good working order • 1 for up to 15 males, and 1 for up to 10 females • Equipped with: <ul style="list-style-type: none"> ○ Jet spray ○ Toilet paper/hand-dryer 				30 30 20 20	

	<ul style="list-style-type: none"> ○ Sanitary bins with covers in female toilets ○ Water supply ○ Wash-basin and liquid soap (inside or nearby) ○ Hand sanitizer 				20	
					30	
					30	
					10	
4.	Toilets for <u>students</u>:					
	a) Individual water closets with flushing systems				30	
	b) Separate water closets for Boys and Girls				30	
	c) Quantity as specified below: No. of students: G B 30 2 1 70 3 2 100 4 3 For every additional: 100 Boys - 1 40 Girls 1 -				30	
	d) Separate entrance for Boys and Girls if toilets are in a single block.				20	
	e) Any urinals for boys properly sheltered with sparge-pipes 3.3 m for first 100 boys and 1.5 m for every additional hundred.				20 (MARKS GRANTED IF TOILETS SUFFICE)	
	f) Door locks in individual water closets				30	
	g) Adequate hand-washing facilities provided for all individual toilets/toilet blocks				30	
	h) Sanitary bins with covers provided in female toilets.				20	
	i) Adequate provision of liquid soap and sanitizer				30	
5.	Provision for the disabled At least one individual toilet and washing facilities for the disabled with: <ul style="list-style-type: none"> ● Handrails in the closet ● Low wash-basin and tap ● Access for wheelchairs 				30	
6.	Storeyed buildings At least 1 emergency toilet for both sexes on each floor for storeyed buildings				30	

7.	Conditions of toilets					
	i) All toilets with anti-skid tiled flooring				20	
	ii) Walls tiled up to min. 1.5m in height – upper part well-painted				20	
	iii) Ceiling in good condition				20	
	iv) Cleanliness maintained and treatment with chemicals done on a regular basis in all toilets. No foul odours				20	
	v) Privacy ensured in all toilets				20	
	vi) Conspicuous notice indicating location of toilets				10	
				TOTAL	730	
			Percentage Score: (Score/730) x100 =			%

FURTHER DETAILS ON SHORTCOMINGS IDENTIFIED AND RECOMMENDED REMEDIAL ACTIONS

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Name of PSEA Supervisor / Senior Supervisor

Signature of PSEA Supervisor / Senior Supervisor

Date:-----

Norms and Standards developed by PSEA Supervision Section (2020)

NAB/ Updated January 2026