

PRIVATE SECONDARY EDUCATION AUTHORITY

MONITORING OF NORMS AND STANDARDS

**Survey & Inspection of the Physical Infrastructure of Schools**

**PART B: SCHOOL YARD**

*(A separate form to be used for each department)*

Name of School:.....

Date of Verification:.....

Department : .....

No . of Depts.:.....

Student Population in the Department: .....

- A. Total area of school compound (m<sup>2</sup>) .....= \_\_\_\_\_
- B. Built-up area (m<sup>2</sup>) ..... = \_\_\_\_\_
- C. Open-air recreational space excluding any sports grounds (m<sup>2</sup>) = \_\_\_\_\_

S.N	REQUIREMENT	Availability/ General observation	Specific Problem/s Identified and location	Recommended Remedial Action	Marks	Score
1.	<b>Access Road</b> • Asphalted • Usable & Safe				30	
2.	<b>Name Plate</b> Registered name of school in conspicuous lettering.				30	
3.	<b>Gate and Gatepost</b> • Gate provided • Gate allows access to Fire brigade vehicles. • Pedestrian Gate • Gatepost • Intercom facilities for gate-keeper. • Visitors' logbook				30  20  10 20  20 30	
4.	<b>Wall/Fencing</b> In good condition Rec. height min.2m Preferably opaque.				30	

S.N	REQUIREMENT	Availability/ General observation	Specific Problem/s Identified and location	Recommended Remedial Action	Marks	Score
5.	<b>Water Drains</b> <ul style="list-style-type: none"> <li>No stagnant water in yard after rains.</li> <li>Drains crossing school yard to be covered with slabs or metallic grills.</li> <li>Drains should be free from effluvia and regularly cleaned.</li> </ul>				30	
					20	
					20	
6.	<b>Cleanliness and Orderliness</b> Yard visibly clean and orderly				30	
7.	<b>Bins with covers</b> <ul style="list-style-type: none"> <li>One plastic bin for every 50 students</li> <li>A large garbage bin</li> </ul>				30	
					20	
8.	<b>Drinking water taps and troughs</b> <ul style="list-style-type: none"> <li>At least 1 tap for every 40 students</li> <li>Drinking troughs for all taps</li> <li>Absorption pits under troughs in working order</li> </ul>				30	
					20	
					20	
9.	<b>Shelter for Students</b> <ul style="list-style-type: none"> <li>Spacious enough</li> <li>In good condition</li> </ul>				30	
					20	

10.	<b>Benches/open seating arrangement</b> <ul style="list-style-type: none"> <li>• <i>In good condition</i></li> <li>• <i>Clean</i></li> </ul>				30 20 10	
11.	<b>Lopping of trees</b> <i>Branches of trees properly lopped and out of reach to students</i>				30	
12.	<b>Ground</b> <i>Turfed/Asphalted/Concrete/Crusher-run spread/slabs In good condition</i>				30 20	
13.	<b>Hazard-free</b> <i>Yard safe for students. No source of hazard identified.</i>				30	
14.	<b>Car-parking space</b> <ul style="list-style-type: none"> <li>• <i>Adequate for staff &amp; visitors</i></li> <li>• <i>Separate from recreational space</i></li> </ul>				20 10	
15.	<b>Landscaping</b> <i>Alleys, flower beds, grass mowed, etc.</i>				30	
16.	<b>Flag-pole</b> <i>At appropriate location in the yard</i>				20	
17.	<b>Provision for students with special needs</b> <i>Ramps for wheelchairs to facilitate access</i>				30	
18.	<b>Area outside school at entrance</b> <i>Road crossing signs/markings well maintained</i>				30	
19.	<b>CCTV system</b> <i>For surveillance at strategic places in yard and buildings</i>				30	

